

# By-Laws of the Stone Creek Men's Golf Club

## Article 1 - NAME

The name: This golf club shall be Stone Creek Men's Golf Club hereafter called "The Men's Club" or the "SCMC"

## Article II - PURPOSE

1. To stimulate interest in golf by bringing together a group of golfers desirous of forming a golfing organization.
2. To promote and foster among the members a closer bond and fraternity for their joint and mutual benefit, and to conserve the best interests and true spirit of the game of golf as embodied in its ancient and honorable traditions.
3. To encourage conformance to the USGA Rules of Golf by creating a representative authority.
4. To maintain a uniform system of handicapping as set forth in the World Handicap System (WHS) and issue USGA Handicap Indexes to the members.
5. To provide an authoritative body to govern and conduct club competitions.

## Article III - MEMBERSHIP

- Section 1. Membership shall be available to all men 18 years of age or older. There shall be at least 10 members.
- Section 2. Only golfers with a reasonable and regular opportunity to play golf with fellow members and who can personally return scores for posting may be members and receive USGA Handicap Indexes from the club.
- Section 3. The SCMC shall charge annual dues. The amount of annual dues, schedule and dues categories shall be set by the Officers. Only golfers who have paid and are current with the annual dues have standing and are members of the SCMC. Until then they are considered to be non-members (guests).

## Article IV - MEETINGS

- Section 1. Order of Business
  - At all meetings of the SCMC, the order of business shall be:
    - Roll Call.
      - Reading and approval of the minutes of the previous meeting.
      - Unfinished business.
      - Reports of Officers.
      - Reports of standing committees.
      - New business.
      - Adjournment.
- Section 2. Procedures
  - "Roberts' Rule of order/ Revised" shall be the final authority as to parliamentary procedure at all meeting of the member, insofar as they do not conflict with any provisions of the By-Laws.

- Section 3. Quorum
  - 10% (ten percent) of the total membership shall constitute a quorum at the Annual Meeting or any other Special or general membership meeting of the SCMC.
  - 50% (Fifty Percent) of the Officers shall constitute a quorum at any Regular Business Meeting.
- Section 4. Meetings
  - Regular Business meeting – The Officers shall have a Regular Business meeting monthly (usually the last Tuesday of each month except for the month of December) unless cancelled by a majority vote of the Officers. Meetings may be held online.
  - Annual meeting – The Annual Meeting of the general membership shall be held in November. Additional general membership meetings may be held throughout the year as deemed necessary by the Officers.
  - Special meeting – A Special Meeting may be called by a majority vote of the Officers or by 10% (ten percent) of the total membership. Vote by e-mail communication is permissible.

## **Article V - LEADERSHIP**

- Section I. Officers (The SCMC Board)  
The members shall elect a President, Vice-president, Secretary, Treasurer, Handicap Chairman, Tournament Chairman, and two (2) At-Large positions to act as officers of the Men's Club.
- Section 2. Duties of Officers
  - President: shall preside at all meetings of the SCMC, and shall have general supervision over the affairs of the Club, its property and servants.
  - Vice-President: shall, in the absence of the President, perform his duties. Should neither be present, any member shall be chosen by vote to conduct the meeting. The Vice-president shall also act as liaison with Oregon Golf Association (OGA) and SCMC to inform the Men's Club of OGA activities, coordinates with OGA and Men's Club all OGA activities that have an impact on the Men's Club.
  - Secretary: shall keep records of meetings and perform other duties as may be assigned by the officers, shall post notices of meetings of the SCMC conduct all correspondence, excepting that pertaining to the office of the Treasurer.
  - Treasurer: The Treasurer shall be responsible for the safeguarding of all funds collected and received by the Club and for their proper disbursement. Such funds shall be kept in financial institutions approved by the Board. Checks are to be signed by the Treasurer or, in his absence, by the Secretary. The Treasurer shall cause a monthly financial report to be made to the Board.
  - Handicap Chair: The Handicap Chair shall assemble a handicap review committee. The *golf club* is responsible for ensuring the *Handicap Index* of those *members* who have designated it to be their *home club* is administered in accordance with the requirements of the *WHS Rules of Handicapping*. The Handicap Committee is responsible for ensuring compliance with the Golf Club's obligations and responsibilities under the *WHS Rules of Handicapping*.

- Tournament Chair: shall be responsible for the planning and conduct of all competitions and be the lead of the tournament committee. Has the authority to solicit help from members of the Men’s Club to be part of the Tournament Committee.
- Two (2) At-Large positions with one (1) year terms shall comprise remaining makeup of the Board. These positions have full voting rights and may be assigned duties not specified with the other Board positions.

Terms of office for the above Officers shall be two years except as noted above for the At-Large positions. President, Secretary and Treasurer in even numbered years and Vice-President, Handicap Chair and Tournament Chair in odd numbered years.

Vacancies - In the event of a vacancy, the remaining Officers may choose to fill the vacant position by a majority vote of the Officers then in office. If filled, the appointee shall serve until the next election.

- Section 3. Government and Management
  - Control and management of the affairs, funds, and properties necessary to conduct the business of the SCMC shall be vested in the Officers.

## **Article VI - STANDING COMMITTEES**

- Section 1. Titles
  - Titles of the standing committees are: Tournament, Social, and Publicity. The heads of these committees are appointed by the President with the exception of the Tournament Committee. The Tournament Committee shall be led by the Chair. The Publicity committee shall be led by the Treasurer and Secretary. The committees may be consolidated depending on the size of the Men's Club.
- Section 2. Duties of Committee
  - Tournament Committee:
    - Plan and conduct all competitions.
    - Prepare schedule of events and, upon approval by Board, distribute to members.
    - Distribute responsibility of the program among the committee members and acquaint players with procedures.
    - Publish and post special conditions of play.
    - Assist in the preparation of Local Rules, if any, to be used for play.
    - Post USGA and Local Rules and explain these Rules to players.
    - Rounds counting toward eligibility for the Club Championship, Senior Club Championship, or the Super-Senior Club Championship, then that member may appeal to the Board for inclusion. The Board shall take up the case, record a vote, and provide the decision to the member. Final decisions are at the sole discretion of the Board.

- The Board policy regarding cancellation/no shows on Major events is as follows:
  - Members who fail to cancel by 5pm Thursday prior to the event will be prohibited from playing in the next major event unless:
    - The position is filled by a person on the waiting list, or
    - The member submits a written note to the Board explaining the cancellation or attends the next Board meeting and presents a verbal explanation. Acceptance of the explanation is at the sole discretion of the Board.
  - If a member is a no show/cancel for a major event twice in a season (excused or not), that member will be prohibited from playing in the next Club Championship, Senior Club Championship or Super-Senior club championship at the discretion of the Board. Additionally, individuals who show a pattern of cancellations over time may be subject to Board-discipline.
- Social:
  - Create suitable activities in conjunction with the golf program.
- Publicity:
  - Keep members advised of activities through emails and on-line newsletters.
  - Distribute information regarding the SCMC to the media and to the sponsoring organization.

#### **Article VII - EXPULSION/SUSPENSION**

By unanimous vote of the Officers, any member may be suspended and/or expelled from the SCMC for good cause including, but not limited to, violation of rules, handicap infractions, or any conduct which adversely reflects upon the SCMC.

Disciplinary action of a member, including immediate suspension, may occur via an electronic vote or teleconference of the Officers or at a Regular Business meeting of the Board. Disciplinary action may also include a “warning letter” or “letter of concern” in lieu of a suspension. At the next Regular Business meeting, the matter of suspension shall either be affirmed or modified according to the merits of each case. Expulsion of a member may only occur after action at a Regular Business or Special meeting. The member being disciplined, suspended or expelled shall have the opportunity to present a case for a modification of the action taken or proposed by the Officers concerning his situation. Deliberations by the Officers in the matter shall be held in an Executive Session. The action taken may be shared with the membership as deemed appropriate by the Officers.

In the event the suspension and/or expulsion involves an Officer, he shall not be permitted to vote nor shall he be included in or counted as part of any vote.

In the event a member is expelled, that member shall forfeit his right to vote and shall be suspended from all activities of the SCMC for a period of time designated by the Officers according to the merits of each case. At no time shall any portion of club dues be refunded in the cases of suspension or expulsion.

**Article VIII -ELECTIONS**

At least five weeks prior to the Annual Meeting, the officers may appoint a nominating committee consisting of five members of the club. At least four weeks prior to the Annual Meeting, this committee may submit to the Officers, and shall inform the members of, a list of nominees to fill any vacancies. Other members in good standing may volunteer for open positions by announcing their interest to the Board at least two weeks prior to the annual meeting. At least one week prior to the annual meeting, a list of all candidate volunteers and nominees shall be e-mailed to each member at their last known e-mail address.

Voting may be by written ballot at the Annual Meeting or by internet voting. Those names receiving the greatest number of votes cast shall be declared to be elected.

The terms of offices begin the day of the Annual Meeting.

**Article IX -AMENDMENTS**

These By-Laws may be or amended, or new By-Laws adopted by a two-thirds (2/3) majority of the members present at a Regular Business (i.e. Board) meeting, the Annual meeting or at any special meeting held for that purpose.

**CERTIFICATION**

These By-Laws, read and approved by the members of Stone Creek Men's Golf Club are accepted by:

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice-President

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date